

**Gregory-Portland Independent School District  
New Student Registration  
Pre-Kindergarten through Grade 12  
July/August 2019**

**New students must register before the first day of school.** Registration for each student will be at the campus he or she will attend. Students registering for kindergarten – 5<sup>th</sup> grade must register at the elementary campus located in their attendance zone.

**Schedule:** The following schedule has been set for enrollment of students new to Gregory-Portland ISD.

- **Pre-Kindergarten through 5<sup>th</sup> grade:**

- Tuesday, July 30, 2019 from 8:00 a.m. to 4:00 p.m.
- Wednesday, July 31, 2019 from 8:00 a.m. to 4:00 p.m.

- **Middle School (6<sup>th</sup>, 7<sup>th</sup> & 8<sup>th</sup> grades):**

*Parents may pick up registration forms from the Middle School office for students new to the district starting on Tuesday, July 16, 2019 to help speed the process on registration days listed below.*

- New Student Registration {
- Wednesday, July 31, 2019 from 9:00 a.m. to 4:00 p.m.
  - Thursday, August 1, 2019 from 9:00 a.m. to 4:00 p.m.
  - 6<sup>th</sup> students, 7<sup>th</sup> grade students and 8<sup>th</sup> grade students may pick up their schedules on Tuesday & Wednesday, August 6-7, 2019 from 11:00 a.m. to 7:00 p.m.
  - **Important!** If parents are unable to register their child at the designated dates/times, parents may call 777-4042 to make an appointment with the counselor to register their child before the first day of school.

- **High school (9<sup>th</sup> through 12<sup>th</sup> grades):**

*Parents may pick up registration forms from the High School Counseling Office for students new to the district starting on Monday, July 29, 2019 to help speed the process on registration days listed below.*

- Monday, August 5, 2019 through Friday, August 9, 2019. Please call for an appointment.
- **Important!** The counselors give every student adequate individual time and attention during the registration process. Therefore, each student should call and make an appointment with a counselor to complete his or her registration process. If students walk-in without an appointment, every effort will be made to serve students in a timely manner; however, there may be a very long waiting period. In the past, this waiting period has required some students to return on another day in order to meet with a counselor!

**Required Documents:** State and federal law requires certain documents as part of the enrollment of students who are new to a school district. These documents must be brought to the school for registration.

- Original birth certificate
- Proof of parent's identity (Example: driver's license)
- Immunization record
- Proof of residency (utility bill, i.e. water bill, gas bill, or electric bill). This is not required if the student is homeless.
- Report card from prior school year, if available. **Incoming 9<sup>th</sup> grade students are required to present proof of promotion.**

**For questions and information, please call the appropriate school.**

S.F. Austin Elementary  
Pre-K – 5  
308 North Gregory Ave.  
Gregory, TX 78359  
777-4252

East Cliff Elementary  
Kindergarten – 5  
1140 Broadway  
Portland, TX 78374  
777-4255

T.M. Clark Elementary  
Pre-K – 5  
2250 Memorial Pkwy  
Portland, TX 78374  
777-4045

W.C. Andrews Elementary  
Kindergarten – 5  
4015 Moore Ave  
Portland, TX 78374  
777-4048

Middle School  
6<sup>th</sup> – 8<sup>th</sup>  
4600 Wildcat Drive  
Portland, TX 78374  
777-4042

High School  
9<sup>th</sup> – 12<sup>th</sup>  
4601 Wildcat Drive  
Portland, TX 78374  
777-4251