

BRIGITTE CLARK

From: BRIGITTE CLARK
Sent: Wednesday, January 13, 2021 12:29 PM
To: Leslie Faught; Alton Alexander; PAMELA OTERO
Subject: RE: ECC RFQ Review
Attachments: ECC REFERENCE QUESTIONS.docx; ECC INTERVIEW QUESTIONS 01.14.21.docx
Importance: High

Committee,

I spoke with Mr. Hilmy this morning, and please note:

- We agreed that the interview screening score matrix in Monday's email was sufficient for selecting interviewees.
- The updated one to be used tomorrow is below. We will score criteria 2, 3, and 8 after interviews since we are inviting 7 of 8 respondents.
- Important: Refer to item 11 in the RFQ requested info when scoring criteria 2, 3, and 8:

11. Detail five education facility projects in design or completed by your firm within the last five years. Prioritize early learning facilities with at least two representative examples dedicated to this building type. No more than 2 pages per project. Include the following information:

- District
- Contact Person, Title and Phone Number
- Project Name
- Square Footage (and early learning children capacity, if applicable)
- Substantial Completion Date
- Construction Cost
- Delivery Method
- Narrative Project Description that Emphasizes the Uniqueness of the Facility
- Representative Images

- Hilmy stated that we still need to verify and score Gignac references for completion even though we are not interviewing them.
- Alton to check references AFTER interviews. I added a reference question (attached) to be more ECC specific.
- Alton is reaching out to elementary principals to see if any can participate in tomorrow's ECC presentations.
- Alton – please let the firms know that we will enable Zoom screen sharing so they may conduct their presentations and showcase their most impressive ECC. The format is as follows:
 - Presentations
 - Questions by Committee

The attached docs represent initial screens for interviews.

Leslie

11/1/2020 RFG's -

Hilmy, Alton, Bongatley, Parr, LF

	G/B	T/R	Huckabee	WKMC	RMA	SWT	Gignac	LWA
1	19	19	19	15	19	19	2	19
2	20	20	20	17	20	20	20	20
3	✓	✓	✓	✓	✓	✓	✓	✓
4	10	10	10	10	10	10	10	10
5	9	10	9	10	9	10	10	10
6	10	9	9	9	10	10	5	5
7	4	4	0	2	4	0	0	0
8	3	3	3	3	3	3	3	3
Total	75	76	70	66	75	72	50	67
	1	1	3	5	1	2	6	4